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GOVERNMENT OF GOA

Department of Housing

Notification

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In exercise of the powers conferred by section 129 read with section 19 of the Goa Housing Board Act, 1968 (Act 12 of 1968) and all other powers enabling it in this behalf, the Goa Housing Board, with the previous approval of the Government, hereby makes the following regulations, namely:—

1. *Short title and commencement.*— (1) These regulations may be called the Goa Housing Board (Appointment and functions of Technical Committee) Regulations, 2012.

(2) They shall come into force at once.

2. *Definitions.*— In these regulations, unless the context otherwise requires,—

(a) “Act” means the Goa Housing Board Act, 1968 (Act 12 of 1968);

(b) “Board” means the Goa Housing Board;

(c) “Committee” means the Technical Committee appointed by the Board in terms of regulation 3 hereof;

(d) “Government” means the Government of Goa.

3. *Appointment and composition of Technical Committee.*— (1) The Board may, with the prior approval of the Government, appoint a Technical Committee consisting of such number of persons as it deems fit but of not less than five members including its chairperson and at least two of its members shall be well versed in architectural drawings, specifications and structural drawings.

(2) The Chairman of the Board shall be the Chairman of the Technical Committee and the Secretary of the Board shall be one of its member.

(3) Housing Engineer of the Board shall be the Member-Secretary of the Technical Committee.

(4) The tenure of the Technical Committee shall be for a period of 3 years. The members appointed on the Committee as experts in architecture/structural drawings shall not be eligible for appointment to two consecutive tenures.

4. *Place of meeting and quorum for the meeting.*— (1) The Technical Committee shall meet at the Headoffice of the Goa Housing Board at Porvorim or any of its offices at such time as the Chairman may direct from time to time.

(2) Unless otherwise directed, the Headquarter and other offices of the Committee shall be open daily except on Saturdays, Sundays and Government holidays as notified. The Headquarter and other offices of the Committee shall be open at such times as the Committee direct.

(3) Minimum three members present and voting shall form quorum for the Committee meeting.

5. *Procedure in regard to transaction of business of Committee.*— (1) The Committee shall ordinarily meet once a quarter in each year. The meeting of the Committee shall be convened by the Chairman of the Committee or in his absence, the Member Secretary of the Committee shall call for meeting of the Committee when need arises. The notice of the meeting so convened shall be given at least 3 days prior to the date of meeting alongwith agenda, if any.

(2) The Chairman or such other person as may be nominated in this behalf, shall preside over the meeting.

(3) No business other than that for which the meeting was convened shall be discussed at the meeting of the Committee, except with the consent of the person presiding the meeting.

6. *Attendance by members and voting.*— No member shall exercise his vote on a decision unless he or she is present during all the substantial hearings of the Committee on such matter. The decision of the Committee shall be taken by majority of members present and voting in the meeting.

7. *Proceeding before the Committee.*— The Committee may from time to time hold hearings, meetings, discussions, deliberations, inquiries, investigations and consultations as it may consider appropriate in the discharge of its functions under the Act.

8. *Minutes.*— The minutes of meeting shall be drawn by the Member Secretary and a copy of the minutes of each meeting of the Committee shall be signed by the person presiding and circulated for information of the members as soon as possible after the meeting and shall be signed by the person presiding at the next succeeding meeting by way of confirmation.

9. *Functions, powers and duties of the Committee.*— (1) The Technical Committee shall,—

(i) scrutinize and examine the tenders received, alongwith detailed architectural drawing, specifications, structural drawings of superstructure, financial aspect, internal and external services and propose or recommend to the Board as to whether the tender/contract is to be accepted or rejected or suggest any other modalities which could be considered.

(ii) refer to the Central Public Works Department (CPWD) works manual for arriving at the decision.

(iii) accord technical sanction for the work which is within the powers of the Chief Engineer of Public Works Department, Government of Goa.

(2) All proceedings of the Committee shall be subject to confirmation by the Board.

10. *Allowances to members of the Committee.*— Non-official members of the Committee shall be entitled to such sitting allowance and travelling allowance as may be determined by the Board from time to time.

For and on behalf of the Goa Housing Board of Goa.

Elvis P. Gomes, Additional Secretary (Housing).

Porvorim, 16th October, 2012.

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